

## Halton - September Workshops

<b>Networking Club</b>	Networking is an interactive session where you have the opportunity to share job search tips and leads. This is your opportunity to meet the Job Developers and learn something new every week.
<b>Question Period</b>	Do you have questions that need answering or do you require some guidance on a specific topic? Come to our drop-in session and have your queries answered. Whether you need a resume or cover letter critiqued, last minute interview preparation, direction or completing forms or help with focus on your career path; this drop-in session will give you an opportunity to talk to our Employment Counselors and gain the insight that you need.
<b>Resumes</b>	Have you sent your resume out to a lot of employers yet have received no interviews? We can assist you. We will examine different styles of resumes and you will leave with a rough draft.
<b>Cover Letters</b>	Once your Resume is prepared and you've established which jobs you would like to apply for; a cover letter will increase your chances of being considered for an interview! Join us to learn how to develop a cover letter and customize it for every job you apply for to make you a prime candidate!
<b>Interview Skills</b>	Can't seem to get beyond the interview to land the job? We will explore various questioning styles as well as the importance of presentation. Learn and practice the various styles of interviews and how to ace them. We will put your new skills to work for you! In this interactive workshop, you will be role-playing interview situations. Please come prepared to participate.
<b>True Colors (Personality) Dimensions)</b>	Learn more about who you are and how your behaviour affects others. We will be doing a personality assessment and discussing the great things we can offer each other. Learn why some people drive you crazy and how to deal with them.